

Minutes of the meeting of College Development Committee (CDC)

The meeting of the College Development Committee of NMFCE was conducted on 2nd November 2023 at 3:00 p.m. in the Mini auditorium (Room no 706) of the college.

Attendees:

1. Dhara Desai
2. Sylvia Fernandes
3. I/C Principal Dr. Nitisha Jha
4. Mrs. Sweety Singh
5. Mrs. Shubhangi Kore
6. Dr. Swati Sharma
7. Mrs. Anjana Tawani
8. Dr. Rupali Wadkar
9. Maria Chettiar
10. Bhavya Chheda
11. Payal Joshi
12. Deepa Yadav

Agenda wise points were discussed as below:

1. Confirmation of Minutes of the CDC Meeting held on 17 th March 2022:

Minutes of the CDC meeting held in the month of march 23 was read and confirmed unanimously by the present members,

2. Briefing about the yearly reports of the Internal Quality Assurance Committee conducted /organized activities

Ms. Sweety Singh updated members about the department wise activities conducted in the academic year 2022- 2023. Academic director Ms. Sylvia Fernandes recommended few changes for the IQAC department:

- To conduct a meeting with all the faculty members in which the IQAC department needs to identify immediate and long-term goals.
- Restrict each goal to a certain department.
- To conduct internal meetings quarterly with every department to keep a record of all the activities and to take the update regarding quality enhancement of each department for achieving the immediate and long-term goal.
- In internal meetings the IQAC department in charge needs to check the feasibility of the planned activities and if required modify and then finalize the activities.

Decision Taken: IQAC will set goals for every department and keep a record of feasibility of activities to be conducted by each department.

The grievance redressal cell of the college had taken several complaints from the students during the semester. The teacher in charge of the cell Ms. Anjana Tawani presented the grievances of the students before the CDC committee. The grievances were discussed in detail in the meeting and probable solutions/ remedies for the same were suggested by the committee members.

Decision Taken: Ms. Dhara Desai ma'am proposed to look into the matter and asked librarian sir to take measures regarding the same.

4. For planting of medicinal plants in college premises

Principal Dr. Nitisha Jha updated the committee members about the infrastructural up-gradation that has taken place in the college. As per requirement of maintaining environment friendly techniques by the institution, and necessity of keeping the campus green and nature friendly, Dr. Swati Sharma suggested planting of medicinal plants in the college premises for the same,

Decision Taken: Buying from nursery and planting of medicinal plants in the college premises for the same.

5. To discuss the starting/opening of M.Ed. program along with B.Ed.

Dr. Rupali Wadkar ma'am suggested starting of M.Ed. program along with B.Ed. The suggestion given was welcomed and the decision taken was to look into ways/methods by which this could be possible for college in future.

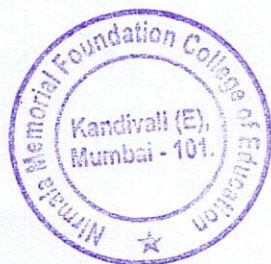
6. Future plan for strengthening Alumni Chapter:

A Tentative plan of activities of Alumni Association for the month of March 2024 was presented before the members was approved.

7. Any other matter with permission from the Chair:

No other matter was discussed.

The meeting ended with a vote of thanks to the Chair.



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