

### Minutes of the meeting of College Development Committee (CDC)

The meeting of the College Development Committee of NMFCE was conducted on 17/01/2023 at 2:00 p.m. in the Mini auditorium (Room no 706) of the college.

Attendees:

Name of the Members	Designation
Ms. Aruna Desai	Director
Mr. Denis Desai	Chairman
Ms. Dhara Desai	Secretary
Ms. Sylvia Fernandes	Academic director
Dr. Nitisha Jha	I/C Principal, NMFCE
Ms. Sweety Singh	IQAC Coordinator
Ms. Navita Sood	Member, Teaching staff
Ms. Shubhangi Kore	Member, Teaching staff
Ms. Swati Desai	Member, Non-teaching staff
Ms. Sunita Vyas	Member, Student council
Ms. Hasti Patel	Member, Student council
Ms. Aanchal Salvi	Member, Student council
Mr. Nath Prasad Bawaskar	Member, Student council
Mr. Sandip Gosavi	Member, Alumni

Agenda wise points were discussed as below:

**1. Confirmation of Minutes of the CDC meeting held on 15th October 2022:**

Minutes of the last CDC meeting held on 15/10/2022 were read & confirmed unanimously

**2. Briefing about the reports of the Internal Quality Assurance Committee conducted /organized activities**

Ms. Sweety Singh updated members about the department wise activities conducted in the month of November and December 2022.

Academic director Ms. Sylvia Fernandes recommended few changes for the IQAC department:

- To conduct a meeting with all the faculty members in which the IQAC department needs to identify immediate and long-term goals.
- To conduct internal meetings quarterly with every department to keep a record of all the activities and to take the update regarding quality enhancement of each department for achieving the immediate and long-term goal.
- In internal meetings the IQAC department in charge needs to check the feasibility of the planned activities and if required modify and then finalise the activities.

**Decision Taken:** IQAC will set goals for every department and keep a record of feasibility of activities to be conducted by each department.

**3. Students & Teachers' Achievement from August 2022 to till date.**

Members were informed about various achievements of Students & Teachers in curricular, co – curricular and extra – curricular activities; which were appreciated.

**Decision Taken:** Principal Dr. Nitisha Jha assured that in future also various activities to be conducted for development of students as well as teachers.

**4. Admitted student record (Academic year 2022-2024):**

The Admission record of first year B.Ed. Students for the Academic Year 2022- 2024 were presented before the members were acknowledged. Ms. Swati Desai confirmed the total admission of 100 students in F.Y.B.Ed. for the academic year 2022-2024.

**5. Budget for the academic year 2023-2024:**

The Budget for Academic Year 2021-2022 was presented before the members. It was again suggested to present the Budget Programme wise to identify which programme is making profit or loss. The members were assured of making the revised Budget, incorporating the given suggestions & the revised copy of the budget will be sent to them for approval..

**6. Feedback from stakeholders:**

Members were informed about the Feedback Mechanism developed on the College Website to get feedback from the Stakeholders like Alumni, Teachers & Students.

**7. Future plan for strengthening Alumni Chapter:**

A Tentative plan of activities of Alumni Association for the month of January and February 2023 presented before the members was approved.

**Decision Taken:** Plan of activities were approved by the members.


**8. Any other matter with permission from the Chair:**

Mr. Sandip Gosavi, alumni member, appreciated and acknowledged the efforts of the teachers of NMFCE and acknowledged the rich learning experiences she received during her B.Ed. programme.

**Decision Taken:** Mr. Sandip Gosavi’s feedback and remarks were placed on records with thanks.

No other matter was discussed.

The meeting ended with a vote of thanks to the Chair.

  
I/C Principal  
Dr. Nitisha Jha

