



NIRMALA MEMORIAL FOUNDATION

COLLEGE OF EDUCATION

AFFILIATED TO UNIVERSITY OF MUMBAI
ACCREDITED BY NAAC WITH B+ (1ST CYCLE)

D.S. Road, Asha Nagar, Thakur Complex, Kandivali (East), Mumbai-400101. Tel: 022-6943 6400

Minutes of the Meeting of the IQAC Cell held on 12.06.2024

A meeting of the IQAC was held on 12.06.2024 at 11:30 am in the IQAC room of the college from 11:30 am to 12:30 pm.

The meeting was attended by the following members

Description	Names
Special invitee	Mr. Chitrasen Abhyankar
Chairperson (I/C Principal)	Dr. Nitisha Jha
Teacher representative (1)	Ms. Shubhangi Kore
Teacher representative (2)	Ms. Anjana Tawani
Teacher representative (3)	Dr. Rupali Wadkar
One member of management	Ms. Dhara Desai
Senior administrative officer (1)	Ms. Swati Desai
Senior administrative officer (2)	Ms. Ronika Ovalekar
Nominee from society	Ms. Rakhee Arora, Heartfulness Education Program
Nominee from student	Ms. Saylee Rathod
Nominee from Alumni	Ms. Zeal Kanani
Nominee from Employers	Ms. Shashikala Yadav
Nominee from Industrialist	Ms. Kankana Joshi
Nominee from Stakeholders	Dr. Poonam Kakkad
One of the senior teacher as the coordinator/Director of IQAC	Ms. Sweety Singh



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The meeting commenced with the formation of IQAC committee members.

Agenda wise points were discussed as below:

1. To take a review of the minutes of the previous IQAC meeting.

The minutes of the previous meeting held on 10/04/24 were read, confirmed and recorded.

2. To plan internal activities

Detailed discussion was done about various internal activities to be undertaken for the upcoming session.

3. To undertake capacity development and skill enhancement initiatives

It was decided to organise a session by Ms. Nidhi Mehrotra (Alumni) to enhance the skill of resume making and skill of facing interview. It was decided to have session on how to crack various examinations such as CTET, NET, SET, etc.

4. To chalk out a plan of action for the new academic year

Various activities were discussed for new academic year that is to be included in the academic calendar for the year 2024-25.

5. To discuss value added course for new academic year

IQAC coordinator proposed to continue with the value added courses such as Gandhian thoughts, Thoughts of Dr. B.R. Ambedkar, Cooperative learning pedagogy, Inclusive learning environment and Thoughts of Periyar for the academic year 2024-25.

6. To discuss self-study courses for the new academic year

Teacher representative Ms. Shubhangi Kore suggested having Heartfulness Education Program organised by Mrs. Rakhee Arora for the academic year 2024-25. It will be a 30 hours certified course for the students.



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With the permission of the chair

- Ms. Saylee Rathod, student representative, suggested conducting more educational tours as student find this type of experiential learning method more interesting.
- Teacher representative Dr. Rupali Wadkar suggested to organise Meditation session under Heartfulness Education Program to enhance physical and emotional well-being of the students. The suggestion was appreciated by the members.

As there was no other relevant matter to be discussed, the meeting ended with a vote of thanks to the Chair.



Dr. Nitisha Jha

I/C Principal, NMFCE

I/C PRINCIPAL
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Action taken report for the meeting held on 12.06.2024

Sr. No.	Decision	Action taken
1	Planning of internal activities	All the activities decided are planned as per the schedule. Planning of internship, practice lessons, basics of research, Reading and reflecting on text, Understanding the self was done by B.Ed. Faculty.
2	Feedback from stakeholders	Feedback from principals of practice teaching schools has been collected and analysed. Feedback from Alumni and present students will be collected at the end of the academic year.
3	Capacity building activities	Workshop on "ICT tools for prospective teachers" is scheduled in the month of October 2024.
4	Planning for academic calendar	Various activities are included in the academic calendar for the academic year 2024-25. Various self-study courses and value added courses are added in the curriculum.
5	Value added courses	Following Value added courses will be continued for the academic year 2024-25 Gandhian thoughts



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		• Thoughts of Dr. B.R. Ambedkar • Cooperative learning pedagogy • Inclusive learning environment • Thoughts of Periyar
6	Self-study courses	30 hours Heartfulness education program was planned for the students. Every Saturday session was conducted for 90 minutes by the representatives of Heartfulness education centre. Topics undertaken in the session were Heartfulness yoga, Anger detox, Aspiration, Power of thoughts, Compassion, Gratitude and Heartfulness relationship



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